

**Steve Atkinson** MA(Oxon) MBA FIoD FRSA  
*Chief Executive*

Date: 30 November 2012



Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

To: **Members of the Finance, Audit & Performance  
Committee**

Mr PAS Hall (Chairman)  
Miss DM Taylor (Vice-Chairman)  
Mr JG Bannister  
Mrs R Camamile

Mr R Mayne  
Mr JS Moore  
Mr K Morrell

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be a meeting of the **FINANCE, AUDIT & PERFORMANCE COMMITTEE** in the Committee Room 2 on **MONDAY, 10 DECEMBER 2012** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Denise Bonser'.

Denise Bonser  
Democratic Services Officer

**A G E N D A**

1. **APOLOGIES AND SUBSTITUTIONS**

2. **DECLARATIONS OF INTEREST**

To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the Agenda.**

3. **MINUTES OF PREVIOUS MEETING** (Pages 1 - 2)

To confirm the minutes of the meeting of the Finance Audit & Performance Committee held on 29 October 2012, copy attached.

4. **INTERNAL AUDIT PROGRESS REPORT** (Pages 3 - 30)

5. **CAPITAL PROGRAMME 2012/13 TO 2015/16** (Pages 31 - 42)

Copy of the report of the Deputy Chief Executive (Corporate Direction) attached.

6. **REVENUES AND CAPITAL OUTTURN 2ND QUARTER 2012/13** (Pages 43 - 62)

Report of the Deputy Chief Executive (Corporate Direction) attached.

7. **UPDATE ON BUSINESS RATE RETENTION AND POOLING**

The Deputy Chief Executive (Corporate Direction) will give a verbal update.

8. **AUDIT COMMITTEE EFFECTIVENESS TRAINING**